

Assistant United States Attorney
District of Nebraska
Criminal Division Attorney
1620 Dodge Street, Suite 1400
Omaha, Nebraska 68102
United States
15-DNE-01

#### **About the Office:**

The United States Attorney's Office prosecutes federal offenses and defends the U.S. Government's interest in civil cases. The United States Attorney's Office for the District of Nebraska covers all counties in the State of Nebraska. The headquarters office is located in Omaha, Nebraska with a branch office located in Lincoln, Nebraska. This office places a high value on the diversity of experience and cultural perspectives and encourages applications from attorneys from all ethnic groups, women, veterans, and individuals with disabilities.

# **Job Description:**

The position is within the Criminal Division, Omaha, Nebraska. The Assistant U.S. Attorney will primarily be assigned to prosecute criminal cases, focusing specifically on gang-related violent crime. The caseload may also include a variety of crimes prosecuted by the U.S. Attorney's office, including other crimes of violence and major drug cases. The Assistant U.S. Attorney will also be involved in community-based crime prevention and re-entry. Candidates with experience working with members of federal, state and local law enforcement agencies to target high impact violent criminals are encouraged to apply. In addition, candidates with experience working with community groups and local governments on issues of crime prevention and re-entry are also encouraged to apply.

Following appointment, Assistant U.S. Attorneys generally must reside in the district to which they are appointed. See 28 U.S.C. § 545 for district-specific information.

This is a permanent position; however, all initial attorney appointments to the Department of Justice are made on a 14-month (temporary) basis pending favorable adjudication of a background investigation.

This position is open to any United States citizen to apply.

### **Qualifications:**

**Required Qualifications**: Applicants for an AUSA position must possess a J.D. degree and be an active member of at least one bar (any jurisdiction), and have at least three-five years post-J.D. legal experience.

**Preferred Qualifications**: Applicants must demonstrate a quick analytical ability, the facility to accurately and precisely articulate the critical issues in a case, demonstrate exceptional brief

writing and oral advocacy skills and exercise good judgment. Applicants must possess excellent communication and courtroom skills and exhibit the ability to work in a supportive and professional manner with other attorneys, support staff and client agencies. Applicants must have a demonstrated capacity to function, with minimal guidance, in a highly demanding office and courtroom environment.

Preferred candidates will have experience in the prosecution of criminal enterprises, including RICO and VCAR, and will have experience working with community groups and local governments on issues of crime prevention and re-entry.

Applicants will be expected to conduct their own legal research and writing and must be substantially self-sufficient in preparing day to day correspondence and pleadings. Applicants must also possess computer literacy skills to include experience with automated research, electronic court filing, email and word processing systems.

## **Security Requirements:**

Initial appointment is conditioned upon a satisfactory pre-employment adjudication. This includes fingerprint, credit and tax checks, and drug testing. In addition, continued employment is subject to a favorable adjudication of a background investigation.

### **Salary Information:**

Assistant United States Attorneys' pay is administratively determined based, in part, on the number years of professional attorney experience and availability of funds. The range of basic pay is \$45,477 to \$134,177, plus locality pay.

#### **Travel:**

The position is based in Omaha, Nebraska. Travel will occasionally be required.

### **Application Process:**

Interested applicants should send a resume, cover letter and writing sample to:

United States Attorney's Office Attn: Denise M. Smith, Administrative Officer 1620 Dodge Street, Suite 1400 Omaha, Nebraska 68102

Resumes should include detailed description of employment history, to include dates of employment (month/year). Resumes will also be accepted via email to <a href="mailto:denise.smith@usdoj.gov">denise.smith@usdoj.gov</a>. The application documents should be contained within one file (with one filename), preferable in PDF format.

### **Internet Sites:**

Other information about the U.S. Attorney's Office for the District of Nebraska can be found at: <a href="http://www.usdoj.gov/usao/ne/">http://www.usdoj.gov/usao/ne/</a>. This and other attorney vacancy announcements can be found at: <a href="http://www.justice.gov/careers/legal/attvacancies.html">http://www.justice.gov/careers/legal/attvacancies.html</a> or <a href="http://usanetsp.usa.doj.gov/Pages/Vacancy-Announcements.aspx">http://usanetsp.usa.doj.gov/Pages/Vacancy-Announcements.aspx</a>

**Application Deadline**: May 29, 2015

**Relocation expenses:** Relocation expenses are not authorized.

## **Number of positions:**

This announcement is to fill one position; however, depending on the needs of the office,

additional positions may be filled using this announcement.

# **Department Policies:**

Equal Employment Opportunity: The U.S. Department of Justice is an Equal Opportunity/Reasonable Accommodation Employer. Except where otherwise provided by law, there will be no discrimination because of color, race, religion, national origin, political affiliation, marital status, disability (physical or mental), age, sex, gender identity, sexual orientation, genetic information, status as a parent, membership or non-membership in an employee organization, on the basis of personal favoritism, or any non merit factor. The Department of Justice welcomes and encourages applications from persons with physical and mental disabilities. The Department is firmly committed to satisfying its affirmative obligations under the Rehabilitation Act of 1973, to ensure that persons with disabilities have every opportunity to be hired and advanced on the basis of merit within the Department of Justice.

<u>Reasonable Accommodations</u>: This agency provides reasonable accommodation to applicants with disabilities where appropriate. If you need a reasonable accommodation for any part of the application and hiring process, please notify the agency. Determinations on requests for reasonable accommodation will be made on a case-by-case basis.

Outreach and Recruitment for Qualified Applicants with Disabilities: The Department encourages qualified applicants with disabilities, including individuals with targeted/severe disabilities to apply in response to posted vacancy announcements. Qualified applicants with targeted/severe disabilities may be eligible for direct hire, non-competitive appointment under Schedule A (5 C.F.R. § 213.3102(u)) hiring authority. Individuals with targeted/severe disabilities are encouraged to register for the Office of Personnel Management (OPM) Shared List of People with Disabilities (the Bender Disability Employment Registry) by submitting their resume to resume@benderconsult.com and referencing "Federal Career Opportunities" in the subject line. Additional information abut the Bender Registry is available at www.benderconsult.com. Individuals with disabilities may also contact one of the Department's Disability Points of Contact (DPOC). See list (DPOC)

<u>Suitability and Citizenship</u>: It is the policy of the Department to achieve a drug-free workplace and persons selected for employment will be required to pass a drug test which screens for illegal drug use prior to final appointment. Employment is also contingent upon the completion and satisfactory adjudication of a background investigation. Only U.S. citizens are eligible for employment with the Executive Office for Immigration Review and the United States Attorneys' Offices. Unless otherwise indicated in a particular job advertisement, non-U.S. Citizens may apply for employment with other organizations, but should be advised that appointments of non U.S. Citizens are extremely rare; such appointments would be possible only if necessary to accomplish the Department's mission and would be subject to strict security requirements. Applicants who hold dual citizenship in the U.S. and another country will be considered on a case-by-case basis.

<u>Veterans</u>: There is no formal rating system for applying veterans' preference to attorney appointments in the excepted service; however, the Department of Justice considers veterans' preference eligibility as a positive factor in attorney hiring. Applicants eligible for veterans' preference must include that information in their cover letter or resume and attach supporting documentation (e.g., the DD 214, Certificate of Release or Discharge from Active Duty and other supporting documentation) to their submissions. Although the "point" system is not used, per se, applicants eligible to claim 10-point preference must submit Standard Form (SF) 15, Application for 10-Point Veteran Preference, and submit the supporting documentation required

for the specific type of preference claimed (visit the OPM website,

www.opm.gov/forms/pdf\_fill/SF15.pdf

for a copy of SF 15, which lists the types of 10-point preferences and the required supporting document(s). Applicants should note that SF 15 requires supporting documentation associated with service-connected disabilities or receipt of nonservice-connected disability pensions to be dated 1991 or later except in the case of service members submitting official statements or retirement orders from a branch of the Armed Forces showing that his or her retirement was due to a permanent service-connected disability or that he/she was transferred to the permanent disability retired list (the statement or retirement orders must indicate that the disability is 10% or more).

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The Department of Justice cannot control further dissemination and/or posting of information contained in this vacancy announcement. Such posting and/or dissemination is not an endorsement by the Department of the organization or group disseminating and/or posting the information.